

# Volume II, Section 4 – COD Full Participant Edits

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## Full Participant Edits

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
001	R	Document Info	Invalid Destination Mailbox ID	The Entity ID is invalid or not assigned to send Pell and Direct Loan data from that Destination Mailbox.	Pell/DL	Resubmit data using the appropriate Destination Mailbox ID.	N/A
002	R	Award	Reported Entity ID is Not Eligible To Report	Reported School Entity ID is not eligible to report.	Pell	Resubmit using appropriate reporting school entity ID.	Pell - 221
003	R	Document Info	Duplicate Document ID	Document ID has been previously submitted.	Pell/DL	Review document to determine if duplicate. If not, resubmit with unique Document ID number.	Pell - 203 DLB - 01
004	R	Document Info	Entity ID (Source) Not Found On Participant File	The Entity ID submitted does not match any existing Entity ID on file at COD.	Pell/DL	Verify your Source Entity ID. For further clarification, if needed, call your Customer Service Representative.	Pell - 212 DLB - 02

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
005	R	Document Info	Full Participant Schools cannot submit Legacy Records for this program and award year	A Source Entity that is a Full Participant for this program and award year has submitted a legacy record	Pell/DL	Resubmit data using the appropriate XML Common Record or contact COD Customer Service to change school's full participant status for that program and award year. See COD Technical Reference and Common Record Schema for more information.	DLB - 04 Pell - 233
006	R	Document Info	Document Create Date Greater Than Current System Date	The date indicated in the DateTime stamp in the Document ID is greater than the current system date at COD.	Pell/DL	Correct Document (Batch) ID Create Date Time and resubmit.	Pell - 227 DLB - 04
007	R	Document Info	No Detail Records In Document	The Document (Batch) contained no detail records, and cannot be processed.	Pell/DL	Resubmit Document (Batch) with detail records.	Pell - 232 DLB - 04
008	W	Entity	Reported Number of Students Does Not Equal Detail Count	The Reported Total Number of Students reported in the Document Information Block does not equal the total number of Students in the Document (Batch).	Pell/DL	No action required.	Pell - 218
010	R	Document Info	Phase-In Schools cannot submit Common Record Documents	A Source Entity that is a not a Full Participant has submitted a Common Record  NOTE: Applicable for award 2002-2003 only.	Pell/DL	Resubmit data using the appropriate record layout for Phase-In Participants or contact COD Customer Service to change school's status to Full Participant.  See Volumes III & IV of the 2004-2005 COD Technical Reference for record layouts.	N/A

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
011	R	Person	For Pell: No Eligible SSN, DOB, and Last Name Combination Match Found On CPS For Student. (Last Name match is on first 2 characters only)  For DL: No Eligible SSN and DOB Combination Match Found On CPS For Student (No match on Last Name is done)	The Student Identifier -- SSN, DOB, and Last Name combination -- reported on the Common Record cannot be found on the CPS. (Last Name portion not included in match for DL)	Pell/DL	Compare SSN, Date of Birth, and Last Name combination reported in the Common Record to the same data elements on the student's ISIR based on the reported CPS Transaction Number. If any of these identifiers do not match, resubmit with the corrected data.	Pell - 332 Pell - 333 Pell - 334 DLO - A9
012	R	Person	For Pell: No Eligible SSN, DOB, and Last Name Combination Match Found On CPS For Student. (Last Name match is on first 2 characters only)  For DL: No Eligible SSN and DOB Combination Match Found On CPS For Student (No match on Last Name is done)	A correction or change has been submitted and the Student Identifier -- SSN, DOB, or Last Name and the reported combination of those elements cannot be found on CPS (Last Name portion not included in match for DL)  This edit is not applied to DL PLUS awards.	Pell/DL	Compare the SSN, Date of Birth, and Last Name Combination reported in the Common Record to the same data elements on the student's ISIR. If any of these identifiers do not match, resubmit with the corrected data.	Pell - 332 Pell - 333 Pell - 334
013	R	Person	Citizenship Status Indicator for PLUS Borrower is not eligible	PLUS Borrower's Citizenship Status Indicator is not "1" for U.S. citizen or "2" for eligible non-citizen (PLUS only)	DL-PLUS	If this data is correct, the PLUS borrower is not eligible for a PLUS loan.  If this data is incorrect, update and resubmit.	DLO - 05
014	R	Person	Citizenship Status Indicator for PLUS Student is not eligible	Student's Citizenship Status Indicator is not "1" for U.S. citizen or "2" for eligible non-citizen (PLUS only)	DL-PLUS	If this data is correct, the student is not eligible for a loan. If this data is incorrect, update and resubmit.	DLO - 38 (Student edit for PLUS only)
015	W	Person	Corrected Value Same as Original Value.	The corrected value submitted in the COD Common Record matches the value currently on file.	Pell/DL	No action required.	N/A

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
016	R	Person	PLUS Borrower and Student Cannot be the Same Person	The PLUS borrower has the same SSN as the student associated with this PLUS loan. (PLUS Only)	DL-PLUS	Verify the SSN of the parent borrower and the student. Update records appropriately and resubmit.	DLO - 36 DLO - 83
017	R	Person	PLUS Endorser and Student Cannot be the Same Person	The PLUS endorser has the same SSN as the student associated with this PLUS loan. (PLUS Only)	DL-PLUS	Verify the SSN of the endorser and the student. Update records appropriately and resubmit.	DLO - 84
020	R	Person	First and Last Name Blank	First Name and Last Name are both blank.	Pell/DL	Submit first name, last name or both.	Pell - 334 Pell - 335  DLO - 6 (Borrower) DLO - 40 (Student)
021	R	Person	Address is Incomplete	<p>Complete address is defined as:</p> <p>-If Foreign Indicator = False, at least one occurrence of each of the following must be present:</p> <p>-AddressLine -AddressCity -AddressState ProvinceCode -AddressPostalCode</p> <p>-If Foreign Indicator = True, at least one occurrence of each of the following must be present:</p> <p>-AddressLine -AddressCity -AddressCountryCode</p> <p>For Pell and Direct Loan (Subsidized and Unsubsidized): The student's address is incomplete on the incoming record, the COD database and the CPS.</p> <p>For Direct Loan PLUS: The borrower's address is incomplete on the incoming record, the COD database and the CPS.</p>	DL	If rejected, update and resubmit address information.	DLO - 02 DLO - 20 DLO - 57  Pell - 397

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
023	C/R	Award Info	Incorrect Low Tuition & Fees Code/Correction Applied	<p>The Cost of Attendance as reported by the school (either in the record or as previously reported) is greater than the low tuition threshold or the student's EFC is greater than the Low Tuition and Fees minimum amount for the award year.</p> <p>If the school has chosen to have COD correct its records, COD will set Low Tuition and Fees to blank</p> <p>(Pell only)</p>	Pell	Review the COA and EFC and confirm. If correct, no action required. If incorrect, update and resubmit.	Pell - 308
024	R	Award Info	Reported CPS Transaction Number Does Not Match CPS	Transaction number for this student is not on file at the CPS.	Pell/DL	Review the Reported Transaction Number and ensure that you have an ISIR record on file for the student with that transaction number. If incorrect, update the Reported Transaction Number and resubmit.	Pell - 311
025	R	Award Info	Duplicate Match on CPS	The Student Identifier -- SSN, Date of Birth, first two characters of Last Name, and CPS Transaction Number combination reported in the COD Common Record has two or more matches on CPS.	Pell/DL	Go to the COD website and review the CPS matches for this student. Select the correct transaction.	Pell - 338
026	C/R	Award Info	Incorrect Secondary EFC Used/Correction Applied	<p>Ensures the reported Secondary EFC Used Code is valid. The valid values are "O", "S", and "Blank." "O" is only valid if the value currently on the COD system is "S". If the school has chosen to have COD correct its records and an invalid value is submitted, COD will correct to the value currently on the COD system or to blank.</p> <p>(Pell only)</p> <p>NOTE: Not applicable for 2005-2006 and forward.</p>	Pell	<p>Review the field for the correct value and resubmit.</p> <p>Ensure the value is S if you are using the Secondary EFC; or O if you originally reported you were using the Secondary EFC and are now using the Original EFC.</p>	Pell - 313

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
027	C/R	Award Info	Incorrect Payment Methodology/Correction Applied	<p>If ANY of the following are true:  AC - Academic Calendar  PM - Payment Methodology  &lt;&gt; - Not equal to</p> <p>-- AC = 1 and PM &lt;&gt; 3 or 5  -- AC = 2 - 4 and PM = 4  -- AC = 6 and PM &lt;&gt; 4  -- AC = 5 and PM = 5</p> <p>If the school has chosen to have COD correct its records and the submitted value is a change and Accepted PM is valid with current AC then COD will set to previously accepted value. Otherwise, if Accepted AC = 1,2,3, or 4, COD will set Accepted PM to 3. Otherwise, COD will set Accepted PM to 4</p> <p>(Pell only)</p> <p><b>NOTE:</b> Not applicable for award year 2004-2005 and forward</p>	Pell	Review the field for the correct value and resubmit.	Pell - 315

**DRAFT**

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
028	C/R	Award Info	Incorrect Academic Calendar/Correction Applied	<p>If the Academic Calendar is not equal to 1, 2, 3, 4, 5, or 6:</p> <p>If the school has chosen to have COD correct its records and if Academic Calendar invalid or BLANK, correct in the following order:</p> <p>1) If Academic Calendar invalid or BLANK, then set accepted value to previous value on database (for change records) or</p> <p>2) If Attending Entity ID default Academic Calendar populated, then set accepted value to default.</p> <p>3) ELSE If Reporting Entity ID default Academic Calendar populated, then set accepted value to default.</p> <p>4) ELSE If Payment Methodology = 4, then set accepted value to "5".</p> <p>5) ELSE set accepted value to "3".</p> <p>If the school does not accept corrections, reject the record.</p> <p>(Pell only)</p> <p><b>NOTE:</b> Not applicable for award year 2004-2005 and forward</p>	Pell	<p>Review the field for the appropriate value and re-submit.</p> <p>Ensure that the value is either Blank if Award Type is not equal to Pell or correct type to:</p> <p>(1) if you measure academic progress in Credit Hours – non-standard terms;</p> <p>(2) if you measure academic progress in Credit Hours – standard terms of quarters;</p> <p>(3) if you measure academic progress in Credit Hours – standard terms of semesters;</p> <p>(4) if you measure academic progress in Credit Hours – standard terms of trimesters;</p> <p>(5) if you measure academic progress in Clock hours;</p> <p>(6) if you measure academic progress in Credit Hours without terms</p>	Pell - 314

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
029	C/R	Award Info	Invalid Weeks of Instructional Time in Program's Definition of Academic Year/Correction Applied	<p>If the accepted 'Payment Methodology' is "1" and the reported Weeks of Instructional Time Used to Calculate Payment is not BLANK, for schools accepting corrections, COD will set the value to BLANK.</p> <p>If the accepted Payment Methodology is "2" and the reported Weeks of Instructional Time Used to Calculate Payment is not "00" - "29", for schools accepting corrections, COD will set value to "29".</p> <p>If the accepted Payment Methodology is "3", "4" or "5" and the reported Weeks/CalcPayt is not "00" - "78" or greater than Weeks of Instructional Time in Program's Definition of Academic Year, for schools accepting corrections, COD will set Weeks of Instructional Time Used to Calculate Payment to Weeks/Program</p> <p>If these conditions are met and the school is not accepting corrections, COD will reject the record.</p> <p>(Pell only)</p> <p><b>NOTE:</b> Not applicable for award year 2004-2005 and forward</p>	Pell	<p>Verify that the Payment Methodology and Academic Calendar are correct.</p> <p>Correct the Payment Methodology, Academic Calendar and/or Weeks of Instructional Time and resubmit.</p>	Pell - 319

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
030	C/R	Award Info	Invalid Weeks of Instructional Time used to Calculate Payment	<p>If the accepted 'Payment Methodology' is "1" and the reported Weeks of Instructional Time Used to Calculate Payment is not BLANK, for schools accepting corrections, COD will set the value to BLANK.</p> <p>If the accepted Payment Methodology is "2" and the reported Weeks of Instructional Time Used to Calculate Payment is not "00" - "29", for schools accepting corrections, COD will set value to "29".</p> <p>If the accepted Payment Methodology is "3", "4" or "5" and the reported Weeks/CalcPayt is not "00" - "78" or greater than Weeks of Instructional Time in Program's Definition of Academic Year, for schools accepting corrections, COD will set Weeks of Instructional Time Used to Calculate Payment to Weeks/Program.</p> <p>If these conditions are met and school does not accept corrections, COD will reject the record.</p> <p>(Pell only)</p> <p><b>NOTE:</b> Not applicable for award year 2004-2005 and forward</p>	Pell	<p>Verify that the Payment Methodology and Academic Calendar are correct.</p> <p>Correct the Payment Methodology, Academic Calendar and/or Weeks of Instructional Time and resubmit.</p>	Pell- 320

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
031	C/R	Award Info	Invalid Credit or Clock Hours in Program's Definition of Academic Year	<p>If the accepted value for Academic Calendar is "1", "2", "3" or "4" and the Credit or Clock Hours in Program's Definition of Academic Year is not BLANK, for schools accepting corrections, COD will set the value to BLANK.</p> <p>If accepted value for Academic Calendar is "5" and the Credit/Clock Hours in Program's Definition of Academic Year is less than "900" or greater than "3120", for schools accepting corrections, COD will set the value to "900".</p> <p>If accepted Academic Calendar is "6" and the Credit/Clock Hours in Program's Definition of Academic Year is less than "24" or greater than "100", for schools accepting corrections, COD will set to "24".</p> <p>If these conditions are met and the school is not accepting corrections, COD will reject the record.</p> <p>(Pell only)</p> <p><b>NOTE:</b> Not applicable for award year 2004-2005 and forward</p>	Pell	Verify that the Payment Methodology and Academic Calendar are correct and our assumption is correct. If this is correct, no further action is necessary. If it is not correct, update the Payment Methodology and Academic Calendar and Cr/Clock Hours and resubmit.	Pell - 321

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
032	C/R	Award Info	Invalid Credit or Clock Hours in all Payment Periods Expected to Complete this School Year	<p>If the accepted value for Academic Calendar is "1", "2", "3" or "4" and the Credit or Clock Hours in all Payment Periods Expected to Complete this School Year is not BLANK, for schools accepting corrections, COD will set the value to BLANK.</p> <p>If accepted Academic Calendar is "5" or "6" and Credit or Clock Hours expected to complete this Award Year is not between "0000" and accepted Credit or Clock Hours in program's Definition of Academic Year, for schools accepting corrections, COD will set Credit or Clock Hours in all payment periods expected to complete this School Year to Credit or Clock Hours in program's Definition of Academic Year.</p> <p>If these conditions are met and the school is not accepting corrections, reject the record</p> <p>(Pell only)</p> <p><b>NOTE:</b> Not applicable for award year 2004-2005 and forward</p>	Pell	Verify that the Payment Methodology and Academic Calendar are correct. If it is not correct, update the Payment Methodology and Academic Calendar and/or Credit/Clock Hours and resubmit.	Pell - 322

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
033	R	Award	Duplicate Award ID	<p>This Award ID is a duplicate and is already established under a different student identifier.</p> <p>This Award ID is duplicate and is already established under this student identifier.</p> <p>This Award ID already exists for this student and the school is trying to change a component of the COD Award Identifiers (Attended Entity ID, Award Year, or Award Number).</p> <p>The COD Award Identifiers (Attended Entity ID, Award Year, or Award Number) already exist for this student and the school is trying to change the Award ID.</p> <p>(Pell Legacy and Direct Loan only)</p>	Pell/DL	Create a new Award ID for this borrower.	DLO - 16 Pell - 301
034	R	Award	Attending School Entity Identifier has no relationship with the Reporting School Entity Identifier	The Attending School Entity Identifier has no established relationship to the Reporting School Entity Identifier in the Entity Block.	Pell/DL	Verify the Attended Entity ID and the Reporting Entity ID. If incorrect, update and resubmit	Pell - 304
035	R	Award	Inconsistent Award Information Data	<p>Award Type listed in Award ID does not match Award Type in the Award Block and/or Award Year listed in Award ID does not match Award Year in Award Information Block</p> <p>(Direct Loan Only)</p>	DL	Review the Award Type and Award Year fields to ensure they are the same as the values in the Award ID. Correct the necessary field(s) and resubmit.	DLO - 81 DLD - 5
036	W	Award	PLUS Credit Decision Status is not accepted for this PLUS award	<p>No credit decision has been accepted for this award.</p> <p>(PLUS only)</p>	DL - PLUS	PLUS Credit Decision Status for this award is pending. Once a credit decision is received, a response will be sent.	N/A

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
038	R	Award	Student Not Pell Eligible	Award type listed is Pell and student is not Pell eligible according to CPS.  (Pell only)	Pell	Review student's ISIR for Pell eligibility. If student is eligible, review transaction number reported. If incorrect, update and resubmit.	Pell - 337
039	C/R	Award	Incorrect Award Amount	Award amount exceeds the maximum annual limit. For DL Sub - Grade Level = 0 or 1 Max = 2625 Grade Level = 2 Max = 3500 Grade Level = 3, 4, 5 Max = 5500 Grade Level >=6 Max = 8500  DL Unsub and DL Sub combination - Grade Level = 0 or 1 = 6625 Grade Level = 2 Max = 7500 Grade Level = 3, 4, 5 = 10500 Grade Level >=6 Max = 18500  If Additional Unsubsidized Loan HPPA (formerly HEAL eligible) = Y Grade Level = 4, 5 Max = 27167 Grade Level >= 6 Max = 45167  PLUS - 0 - 99999.99  Pell - refer to the Student Financial Aid Handbook	Pell/DL	Review the maximum annual limit for this award. If appropriate, update this field and resubmit.	PELL - 305 DLO - 26 DLD - 24

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
040	W	Award	Changed Award Amount Is Less Than Total Disbursements	Award amount reported is less than the sum of the accepted funded disbursements. Decrease is expected within 30 days or a system-generated decrease is processed.  (This edit is only executed if Disbursement Release Indicator (Disbursement Release Indicator(Payment Trigger)) equals True)  (Pell only)	Pell	Reduce disbursement amounts to correspond with the funded disbursements and resubmit.  If an adjustment is not received within 30 days, COD will process a decrease.	Pell - 323
041	R	Award	Changed Award Amount Is Less Than Total Disbursements	Award amount reported is less than the sum of the accepted funded disbursements.  (This edit is only executed if Disbursement Release Indicator(Payment Trigger) equals True)	DL	Review Award Amount and funded disbursements. Update and resubmit.  If you are attempting to decrease the loan, you must make adjustments to the disbursements that have already been processed.	DLO - 82
042	R	Award	New Award Type Submitted with a Zero Award Amount	For an initial submission for this award type, the award amount is not greater than zero.	Pell/DL	Enter an Award Amount and resubmit.	Pell - 339 DLO - 33

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
043	R	Award	New Award Amount or Award Increase Received After End Of Processing Year and Institution Has Not Been Granted Extended Processing (Pell and DL)	<p>For Pell:</p> <p>A new award or increase to a previously originated award was submitted after the processing deadline for the award year and the school has not been granted Extended Processing.</p> <p>If ALL of the following are true:</p> <p>-- The Received Date is greater than the Latest Accepted Date for the Award Year (the Award Year Processing Cycle End Date)</p> <p>-- The school has not been granted Extended Processing or an audit adjustment.</p> <p>-- An Award for this student identifier is currently not in COD or the Award amount is an increase to the amount in COD.</p> <p>For Direct Loan:</p> <p>A new or an increased award amount was submitted after the school has closed out the Program Year (school confirmed a zero balance) or the Program Year has been closed and the school has not been granted Extended Processing.</p> <p>If ALL of the following are true:</p> <p>-- The Received Date is greater than the Latest Accepted Date for the Award Year (the Award Year Processing Cycle End Date)</p> <p>-- The school has not been granted Extended Processing or an audit</p>	Pell/DL	<p>To disburse after the deadline of the award year, your school must seek Extended Processing for Pell and/or Direct Loan.</p> <p>Contact your Customer Service Representative if your school has been granted Extended Processing or if you want to apply for this extension.</p>	Pell - 399 DLO - B4

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
				adjustment. -- An Award for this student identifier is currently not in COD or the Award amount is an increase to the amount in COD.			
044	R	Award	Incorrect Flag For Additional Unsubsidized Eligibility for Health Profession Programs (formerly HEAL eligible)	-Additional Unsubsidized Eligibility for Health Profession Program value is "Y" and the student's grade level code is not 4, 5, 6, or 7  (Direct Loan only)	DL-Unsub	Review the record and ensure you are providing the correct value for the Additional Unsubsidized Eligibility for Health Professions flag. If your school is eligible to use this flag, ensure the student's grade level is reported as greater than 3 and resubmit.  If grade level is correct and you are eligible to use this flag, please contact your Customer Service Representative.	DLO - 87

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
045	R	Award	Incorrect Award Dates	<p>Difference between Financial Award Begin Date and Financial Award End Date is greater than 12 months.</p> <p>OR</p> <p>Financial Award Begin Date is after the Financial Award End Date</p> <p>OR</p> <p>Financial Award Begin Date and Financial Award End Date is not equal to or within the student's academic year dates.</p> <p>(Direct Loan only)</p>	DL	Review the record and ensure the Award Begin and End Dates are accurate. If incorrect, update and resubmit.	DLO - 30 DLO- 31 DLO - 92
046	R	Award	Incorrect Academic Year Dates	<p>Academic Year Start Date is after the Academic Year End Date</p> <p>OR</p> <p>Academic Year is greater than 12 months</p> <p>(Direct Loan only)</p>	DL	Review the record and ensure the Academic Year Begin (Start) and End Dates are accurate. If incorrect, update and resubmit.	DLO - 86
047	R	Award	Academic Year Dates Already Linked to MPN or PLUS MPN	<p>Academic Year Start and End Date cannot be changed because more than one Direct Loan is already linked to an MPN or a PLUS MPN based on specific academic year dates.</p> <p>(Direct Loan - MPN Single Year Feature only)</p>	DL	<p>Academic Year Begin (Start) Date cannot be changed on this loan since it is linked to an MPN or a PLUS MPN based on the existing Academic Year Begin (Start) and End Dates.</p> <p>If the academic year dates are incorrect, you must obtain a new promissory note and process a new loan with the correct academic year dates.</p>	DLO - A6

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
048	R	Disbursement	School Is Ineligible	Edit checks to ensure that a. School is eligible to participate in the Title IV programs b. If school is requesting Pell Grant funds, school was eligible to participate in the Pell Grant program at time the disbursement was made. c. If school is requesting Direct Loan funds, school is eligible to participate in the Direct Loan program, and is open and not undergoing an ownership change.	Pell/DL	Review your Attend School Entity Identifier to ensure it is correct and that you are eligible to participate in the program for which you are submitting records and/or requesting funds. If incorrect, update and resubmit.	Pell - 424 DLO - 44 DLD - 02
049	R	Disbursement	Disbursement Date Is More Than 120 Days After the Original Disbursement Date	Adjusted Disbursement Date is not within 120 days of original Disbursement Date. (Direct Loan Only)	DL	Review your adjusted disbursement date in conjunction with your original disbursement date. If incorrect, update and resubmit.	DLD - 22
050	R	Disbursement	Disbursement Date Outside Allowable Window	120 days after the Financial Award End Date.  (Direct Loan only)	DL	Review your award dates and your disbursement dates. If incorrect, update and resubmit.	DLD - Q

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
051	R	Disbursement	Disbursement Date With Payment Trigger Set to Yes Outside of Allowable Window	<p>Disbursement Release Indicator (Payment Trigger) is True and Disbursement Date is outside of allowable window.</p> <p>Pell Allowable Window:  Funds First (Advanced Pay) = 30 calendar days  Records First (Just in Time) = 7 calendar days  Reimbursement = 0 calendar days  Heightened Cash Monitoring1 = 7 calendar days  Heightened Cash Monitoring2 = 0 calendar days</p> <p>Direct Loan  Funds First (Advanced Pay) = 7 calendar days  Records First (Pushed Cash) = 7 calendar days  Reimbursement = 0 calendar days  Heightened Cash Monitoring1 = 7 calendar days  Heightened Cash Monitoring2 = 0 calendar days</p>	Pell/DL	Review your Disbursement Release Indicator (Payment Trigger) Flag and submit a release based on the disbursement date and your school's allowable disbursement window.	Pell - 408 DLD - S

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
052	R	Disbursement	First Disbursement Date Must Be the Earliest	<p>This edit applies to disbursements with Disbursement Release Indicator equal to True or False:</p> <p>a. If Disbursement Release Indicator equals False, Subsequent Disbursement Date is not after the Disbursement Date of the first disbursement (Disbursement Number "01").</p> <p>b. If Disbursement Release Indicator equals True, subsequent disbursement date is not on or after the Disbursement Date of the first FUNDED disbursement (Disbursement Number 01 or the Disbursement Number with the First Disbursement Flag).</p> <p>NOTE: If Disbursement Release Indicator equals True, the disbursement date should not be compared to the disbursement date of "unfunded" disbursements.</p> <p>(Direct Loan Only)</p>	DL	Review the disbursement dates of the subsequent disbursement and the first disbursement. If incorrect, update and resubmit.	DLO - A2 DLD - 44 DLD - 51
053	R	Disbursement	Disbursement Date Cannot Be Blank	The Disbursement Date is not populated.	Pell/DL	Resubmit disbursement with a disbursement date.	DLO - 11 DLD - V Pell - 408

**DRAFT**

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
054	W	Disbursement	Disbursement Date Within 7 Days or Passed, Disbursement Release Indicator (Payment Trigger) Set To "False"	A record has been submitted with the Disbursement Release Indicator (Payment Trigger) flag set to "False" but the Disbursement Date is within the 7 calendar day window or has passed.	Pell/DL	Review record to determine if a Disbursement Release Indicator (Payment Trigger) flag of "True" is appropriate. This record will not be considered an actual disbursement until a Disbursement Release Indicator (Payment Trigger) flag of "True" is received. If you intended this to be an actual disbursement, update the Disbursement Release Indicator(Payment Trigger) flag and resubmit.	N/A
055	W	Disbursement	Disbursement Information Received 30 Days or more after Date of Disbursement	Disbursement Information (DRI = true and Disbursement Sequence Number = 01) was received and processed by COD more than 30 days later than the Disbursement Date reported on the record.	Pell/DL	No action required.  Please refer to The Code of Federal Regulation 690.81 for more information.	N/A
056	C/R	Disbursement	Sequence Number Not In Sequential Order	Disbursement Sequence numbers associated with a specific Disbursement Number must be processed in incremental, sequential order. (i.e. 01, 02, 03,...)  School reported a disbursement sequence number other than '01' on a disbursement that is not yet accepted.  Sequence Number on accepted disbursement is not one higher than the last previously accepted transaction for this disbursement number.	Pell/DL	Review disbursement transactions and disbursement sequence numbers for this disbursement and resubmit all transactions not yet accepted by COD in the proper order.	DLD - 16

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
057	R	Disbursement	A change/adjustment to a Disbursement Date and Disbursement Amount were submitted on the same transaction. Adjustment to Disbursement Amount has been rejected.	A change to Disbursement Date and an adjustment to a Disbursement Amount were made at the same time, i.e. in the same transaction with the same Sequence Number for the same Disbursement Number, after a Disbursement has been funded.  This edit applies to Disbursement Release Indicator(Payment Trigger) = True only  (Direct Loan only)	DL	The change to the Disbursement Date is accepted but the change to the disbursement amount is rejected.  Resubmit the adjustment to the Disbursement Amount with a new Sequence Number.	DLD - 39
058	R	Disbursement	Duplicate Disbursement Information On File	The reported Disbursement Number, Sequence Number, and Disbursement Release Indicator (Payment Trigger) equal to True are already on file with COD.	Pell/DL	No action is required.  If you are attempting to make a change, resubmit with a higher sequence number.	DLD - M DLD - P
059	W	Disbursement	Duplicate Adjustment Information on File	The Disbursement Number, Disbursement Amount(s) Disbursement Date, and Disbursement Release Indicator (Payment Trigger) equal to True are already on file with COD for this Disbursement Adjustment.	Pell/DL	No action required.  Review the field you are attempting to change and resubmit	N/A

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
060	R	Disbursement	Insufficient Number of Disbursements Based on School Type	<p>Disbursement Amount equals the Total Net Loan Amount and the school does not meet special condition status.</p> <p>Special condition status includes "Experimental Site Schools" and schools with a default rate &lt; 10% for each of the last 3 years. Only schools meeting special condition status are allowed to make one disbursement. A minimum of two disbursements are required for all other schools.</p> <p>(Direct Loan Only)</p>	DL	<p>Since your school does not meet special condition status, you must disburse a loan in two or more disbursements and the disbursement amount (net disbursement) cannot equal the total net loan amount.</p> <p>Update the disbursement amount for this record and resubmit. If you believe your school does meet special condition status, call your Customer Service Representative.</p>	DLO - 10
061	R	Disbursement	Only One Disbursement Allowed for Students with a Verification Status of "W"	<p>You can only make one disbursement for a student with a Verification Status of "W".</p> <p>(Pell only)</p>	Pell	You must perform verification on this student's application data. Once verification has been performed, update the verification status to "V" and resubmit.	Pell - 420
062	R	Disbursement	Disbursement Amount(s) Is Less Than Or Equal to Zero for Disbursement Sequence Number 01	<p>Disbursement Amount(s) is not populated, or zero, or less than zero for Sequence Number "01" and Disbursement Release Indicator (Payment Trigger) is "true".</p>	Pell/DL	Resubmit disbursement sequence number 01 with a disbursement amount greater than zero.	DLD - 08 DLD - 12 Pell - 405

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
063	R	Disbursement	Incorrect Net Disbursement Amount	<p>Disbursement Amount(s) is not equal to COD's calculated amount.</p> <p>For DL:</p> <p>a. The Net Disbursement Amount is calculated using the following steps (+ or - \$1 tolerance):</p> <p>Step 1: Calculate the Combined Fee/Interest Rebate Percentage by subtracting the Interest Rebate Percentage from the Loan Fee Percentage</p> <p>Step 2: Calculate the Combined Fee/Interest Rebate Amount by multiplying the Disbursement Gross Amount by the Combined Fee/Interest Rebate Percentage (go out 3 decimal places) and truncating the result</p> <p>Step 3: Calculate the Net Disbursement Amount by subtracting the Combined Fee/Interest Rebate Amount from the Disbursement Gross Amount</p> <p>Step 4: Calculate the Loan Fee Amount by multiplying the Gross Disbursement Amount by the Loan Fee Percentage (go out 3 decimal places) and truncating the result</p> <p>Step 5: Calculate the Interest Rebate Amount by subtracting the Loan Fee Amount from the Gross Disbursement Amount and then subtracting the result from the Net Disbursement Amount</p> <p>b. Payment Trigger set to "Y" and Disbursement Amount exceeds annual loan limit across schools. See common record for loan limit criteria.</p> <p><b>NOTE:</b> + or - \$1 tolerance only applies if there is no</p>	DL	Verify your disbursement calculations based on the award type. Resubmit if appropriate.	DLO - 27 DLD - 07

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
				<p>impact to Interest Rebate Amount</p> <p>(Direct Loan Only)</p>			

**DRAFT**

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
064	C/R	Disbursement	Disbursement Amount > 50% of award with Verification Status of "W"	<p>ALL of the following are true:</p> <p>The Verification Status is 'W' on the Award AND Disbursement Amount is &gt;50% of the Scheduled Award Amount</p> <p>If the school has chosen to have COD correct its records, COD will set the Accepted Disbursement Amount to the lesser of either the Award Amount or 50% of the Schedule Award Amount</p> <p>(Pell only)</p>	Pell	Review disbursement amount and verification status or assumption made. If incorrect, update and resubmit.	Pell - 418
065	W	Disbursement	Insufficient Decrease in the Disbursement amount. Disbursement is expected for Amount of the Negative Pending	<p>The Award has an "Over Paid" status and school has sent a downward Disbursement Amount adjustment for an amount less than the Negative Pending Disbursement Amount.</p> <p>(Pell only)</p>	Pell	No action required.	Pell - 413
066	R	Disbursement	Award is in "Overpaid" status. Disbursement Increase cannot be accepted	<p>If ALL of the following are true:</p> <p>Award is in "Overpaid" Status</p> <p>A Disbursement Amount that would increase the sum of the accepted Disbursements to an Amount greater than the 'Award Amount' is submitted</p> <p>(Pell Only)</p>	Pell		Pell - 414

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
067	C/R	Disbursement	Incorrect Disbursement Amount	<p>For Direct Loan: Sum of all the Disbursement Gross Amounts is greater than the Award Amount.</p> <p>For Pell: The sum of the disbursements exceeds the Award Amount --OR-- The reported Disbursement Amount exceeds 100% of the student's Total Eligibility Used and the student is already in a POP situation involving two or more schools. Total Eligibility Used calculation is in the appendix</p> <p>For Pell Legacy, this edit should not be run on disbursement amounts less than zero.</p>	Pell/DL	Review the disbursement amount for each disbursement number and compare to the award amount (Loan Amount Approved). Update record where appropriate and resubmit.	<p>Pell - 406 Pell - 432</p> <p>DLO - 12 DLD - G</p>
068	W	Disbursement	Potential Overaward Project- Notice Sent Separately	<p>Pell disbursements for a student have been received from two or more schools and ALL of the following are true:</p> <p>Disbursement is not rejected AND Other Pell awards exist for the student at different Attended School Entity IDs for the current Award Year AND Total amount disbursed for any of the other Pell awards is greater than zero AND Total of the Percentage of Eligibility Used is greater than 100.00 (plus tolerance).</p> <p>(Pell only)</p>	Pell	Review guidance contained in separate notice.	Pell - 411

**DRAFT**

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
069	W	Disbursement	Potential Concurrent Enrollment - Notice Sent Separately	Two or more Pell disbursements for a student have been received from two or more schools and ALL of the following are true:  Other Pell awards exist for the student at different Attending School Entity IDs for the current Award Year AND Total amount disbursed for the student for any of the other Pell awards is greater than zero AND Enrollment Dates for the student are within 30 days of one another  (Pell only)	Pell	Review guidance contained in separate notice.	Pell - 410
070	W	Disbursement	Disbursement Release Indicator(Payment Trigger) is Blank	Data in the disbursement block has been received but the Disbursement Release Indicator (Payment Trigger) is not populated.	Pell/DL	For Pell and DL: When the Disbursement Release Indicator (Payment Trigger) is blank, COD records the Disbursement Release Indicator (Payment Trigger) as "F." If the Disbursement Release Indicator (Payment Trigger) should be "F", no further action is necessary. If you want this record to be considered an actual disbursement, update the Disbursement Release Indicator (Payment Trigger) flag to "T" and resubmit.	N/A

**DRAFT**

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
071	R	Disbursement	New Disbursement, Increase, or Disbursement Release Indicator(Payment Trigger) to "True" Received After End Of Processing Year and Institution Has Not Been Granted Extended Processing (Pell or DL).	<p>For Pell:</p> <p>A new Disbursement, a disbursement increase, or a Disbursement Release Indicator (Payment Trigger) set to "True" was submitted after the award year deadline and the school has not been granted Extended Processing.</p> <p>If ALL of the following are true:</p> <p>The Received Date is greater than the Latest Accepted Date for the Award Year (Award Year Processing Cycle End Date) AND The school has not been granted status of Extended Processing or an audit adjustment AND An Award Type for this student identifier is currently not in COD or the Disbursement Amount is an increase to the amount in COD AND This disbursement is not an increase as a result of a student that had been blocked (POP) prior to the deadline</p> <p>For Direct Loan:</p> <p>A new Disbursement, a disbursement adjustment, or a Disbursement Release Indicator (Payment Trigger) set to "True" was submitted after school has closed out the Program Year (school confirmed zero balance) or the Program Year has been closed and the school has not been granted Extended Processing.</p>	Pell/DL	<p>To disburse after the deadline of the award year, your school must seek Extended Processing for Pell and/or Direct Loan.</p> <p>Contact your CSR if your school has been granted Extended Processing or if you want to apply for this extension.</p>	Pell - 417 DLD - 63

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
				<p>If ALL of the following are true:</p> <p>The Received Date is greater than the Latest Accepted Date for the Award Year (Award Year Processing Cycle End Date)</p> <p>AND</p> <p>The school has not been granted status of Extended Processing (may include an audit adjustment)</p> <p>AND</p> <p>An Award Type for this student identifier is currently not in COD or the Disbursement Amount is an increase to the amount in COD</p>			
072	R	Disbursement	Incomplete Disbursement Amounts	<p>If the Sequence Number is "02" or greater, and any of the Disbursement Amounts (Gross Disbursement Amount, Disbursement Fee Amount, Interest Rebate Amount, and Disbursement Net Amount) are populated, then all four must be present.</p> <p>(Direct Loan only)</p>	DL	Resubmit record with all disbursement amounts populated.	<p>DLD - 36 (Gross Disb Amt)</p> <p>DLD - 37 (Loan Fee Amt)</p> <p>DLD - 38 (Disb Net Amt)</p> <p>DLD - 52 (Interest Rebate Amt)</p>

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
073	R	Disbursement	Insufficient information with Disbursement Release Indicator(Payment Trigger) set to "True"	A record has been submitted with the Disbursement Release Indicator (Payment Trigger) flag set to "True" but there is insufficient data on file.  See Common Record Layout for fields required prior to setting the Disbursement Release Indicator (Payment Trigger) to "True".	Pell/DL	Review the record in conjunction with the Common Record Layout. Resubmit with all required data elements populated.	N/A
074	R	Disbursement	Incorrect Adjustment to Disbursement Release Indicator(Payment Trigger)	Disbursement Release Indicator (Payment Trigger) adjusted to "False" after disbursement was funded.	Pell/DL	No action required.  Disbursement Release Indicator (Payment Trigger) cannot be changed to "False" after disbursement becomes an actual disbursement. If you are attempting to cancel a disbursement, then you must send an adjustment to the disbursement amount.	N/A
075	R	Disbursement	Multiple First Disbursement Flags	More than one disbursement was submitted to COD with a First Disbursement Flag of "True" for this loan in the same cycle.  (Direct Loan only)	DL	Review disbursements and resubmit record with only one disbursement flagged as the first disbursement.	DLD - 50
076	R	Disbursement	First Disbursement Flag Changed More Than Twice	First Disbursement Flag can be changed a maximum of two times before requiring U.S. Department of Education's approval.  (Direct Loan Only)	DL	Contact your Customer Service Representative for the procedures on how to obtain the Department of Education's approval to change the first disbursement flag more than two times.	DLD - 49
077	R	Disbursement	Incorrect Disbursement Loan Fee Amount	Disbursement Fee Amount does not equal COD's calculated Loan Fee Amount (+ or - \$1 tolerance).  <b>NOTE:</b> + or - \$1 tolerance	DL	Review Disbursement Loan Fee Amount calculation. Resubmit record with corrected disbursement amounts	DLO - 18 DLD - 9

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
				only applies if there is no impact to Interest Rebate Amount  (Direct Loan only)			
078	R	Disbursement	Incorrect Disbursement Rebate Amount	Up-Front Interest Rebate Amount does not equal COD's calculated Up-Front Interest Rebate Amount (+ or - \$1 tolerance) for this disbursement.  (Direct Loan only)	DL	Review Disbursement Loan Fee Amount calculation. Resubmit record with corrected disbursement amounts.	DLO - A5 (Origination only) DLD - 54
079	R	Disbursement	Payment Period Start Date Not In Eligible Range	The school is ineligible and the Payment Period Start Date does not fall within the range of eligibility.  For 2005-2006 award year, valid date range is 2005-01-01 – 2006-06-30.  (Pell only)	Pell	Review the Payment Period Start Date reported. If incorrect, update and resubmit. If correct, you are not eligible to receive Pell Grant funds for this student. No further action required.	Pell - 424
080	R	Disbursement	No Accepted PLUS Credit Decision Status	The Disbursement Release Indicator (Payment Trigger) is set to "True" and there is no approved PLUS Credit Decision Status on file for this loan.  An approved PLUS Credit Decision Status must be obtained for a PLUS borrower prior to disbursement.  (PLUS only)	DL-PLUS	Resubmit Disbursement Release Indicator (Payment Trigger) of True" after an approved credit decision is obtained for this PLUS borrower.	DLD - J

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
081	R	Disbursement	No Promissory Note on File	<p>The Disbursement Release Indicator (Payment Trigger) is set to "True" and there is no Master Promissory Note on file for this loan, and the school is required to have an MPN on file at COD prior to disbursements.</p> <p>The School File at COD indicates an MPN must be on file at COD prior to disbursement.</p> <p>(Direct Loan only)</p>	DL	Resubmit disbursement with Disbursement Release Indicator of "true" after you receive a response record indicating that an accepted MPN is on file at COD for this loan.	DLD - T
083	R	Disbursement	CMO Rejected This Student For Eligibility Issues	<p>CMO rejected this student for eligibility issues</p> <p>(Reimbursement Schools only)</p>	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 440
084	R	Disbursement	CMO Rejected This Student For Incorrect Calculation(s)	<p>CMO rejected this student for incorrect calculation(s)</p> <p>(Reimbursement Schools only)</p>	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 441
085	R	Disbursement	CMO Rejected This Student For Already Being Funded	<p>CMO rejected this student for already being funded</p> <p>(Reimbursement Schools only)</p>	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 442
086	R	Disbursement	CMO Rejected This Student For Improper Package Submission	<p>CMO rejected this student for improper package submission</p> <p>(Reimbursement Schools only)</p>	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 443
087	R	Disbursement	CMO Rejected This Student For Incomplete Student Processing	<p>CMO rejected this student for incomplete student processing</p> <p>(Reimbursement Schools only)</p>	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 444

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
088	R	Disbursement	CMO Rejected This Student For Missing Documentation	CMO rejected this student for missing documentation information  (Reimbursement Schools only)	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 445
089	R	Disbursement	Invalid disbursement due to pending bankruptcy	Invalid disbursement transaction. The disbursement is received after the receipt of a pending bankruptcy notification.  (Direct Loan Only)	DL	No further disbursements or upward adjustments to existing disbursements can be made on this loan.  Downward adjustments on this specific loan can be accepted.	DLD - 60
090	W	Entity	Reported Amount of Disbursements does not equal Amount of detail records	The Total Reported Amount of Disbursements in the Entity Block does not equal the amount (sum of disbursements) of detail records for the Program for the Award Year.	Pell/DL	Compare the sum of individual disbursement amounts to the Total Amount Reported. Update if appropriate and resubmit.	Pell - 219
092	R	Award	No further awards can be accepted for this borrower, person is deceased	No further awards can be accepted for this borrower. The Direct Loan Servicing Center has notified COD that this person is deceased.	DL	Award cannot be accepted as the borrower is deceased. Verify this award has the correct last name, SSN, and birth date.	DLO-B3
093	R	Disbursement	Invalid disbursement Sequence Number	Invalid disbursement Sequence Number. Disbursement sequence number must be 01-65	Pell/DL	Verify disbursement sequence number and resubmit.	DLD - 59
094	R	Disbursement	Invalid disbursement due to a loan discharge notification for an unauthorized signature/unauthorized payment	Invalid disbursement transaction. The disbursement is received after the receipt of a loan discharge notification due to an unauthorized signature/unauthorized payment.  (Direct Loan Only)	DL	No further disbursements or upward adjustments to existing disbursements can be made on this loan.  Downward adjustments on this specific loan can be accepted.	DLD - 62

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
095	R	Disbursement	Invalid disbursement, person is deceased	Invalid disbursement transaction. The disbursement is received after the receipt of a loan discharge notification due to death of the borrower.  (Direct Loan Only)	DL	No further disbursements or upward adjustments to existing disbursements can be made on this loan.  Downward adjustments on this specific loan can be accepted.	DLD - 61
096	R	Disbursement	Total Disbursed amount cannot be greater than the lesser of the Award Amount or the Loan Amount Requested	The sum of all disbursement amounts for a PLUS loan cannot exceed the lesser of the Award Amount or the Loan Amount Requested.  (PLUS Only)  <b>NOTE:</b> Applicable for award year 2002-2003 only	DL-PLUS	Review the total disbursement amount for this PLUS loan in conjunction with the Loan Amount Requested.  Update and resubmit disbursement.	DLD - 25
097	R	Disbursement	Disbursement amount would have been corrected to zero by COD calculations so the record was rejected	A Pell Disbursement record triggered edit 067, Incorrect Disbursement Amount, and the school's Error Processing Option has been set for COD to correct Pell data; however, based on COD calculations, the Disbursement Amount would have been corrected to \$0.00. Therefore the disbursement record is rejected.	Pell	Review disbursement amount and resubmit disbursement record.	Pell - 432
100	R	Award	Sender does not have reporting permission for the School identified in the Reporting School Entity ID.	Destination Mailbox Number ID (TG Number) does not have reporting permission for the School identified in the Reporting School Entity ID.	Pell/DL	Verify your School Entity ID.	N/A
101	W	Award	The Reporting School Entity ID is listed as ineligible upon receipt of batch	Reporting School is currently listed as ineligible on file with PEPS/COD.	Pell/DL	No Action Required.	N/A
102	W	Entity	Reported Amount of Awards does not equal Amount of detail records	The Total Reported Award Amount in the Entity Block does not equal the amount (sum of Award Amount) of detail records for the Program for the Award Year.	Pell/DL	Compare the sum of the individual Award Amounts to the Total Reported Award Amount. Update appropriately and resubmit.	Pell - 219

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
105	R	Document Info	Only one document can be submitted per pair of SAIG Transmission Batch Headers and Trailers.	Either more than one set of Common Record root elements or other extraneous data were submitted within a set of SAIG Batch Headers and Trailers	Pell/DL	Review submission and resubmit with only one Common Record document between SAIG Transmission Batch Headers and Trailers.	N/A
107	R	Award	Phase-In Schools cannot submit Common Record documents for this program and award year.	An Attended School that is a Phase-In Participant for this program and award year has submitted a Common Record document containing award information for this program and award year.  NOTE: Not applicable for year 2005-2006 and forward.	Pell/DL	Resubmit data using the appropriate Phase-In record layout or contact COD Customer Service to change school's status to Full Participant. See COD Technical Reference for more information.	N/A
110	W	Award	School must print/provide the disclosure statement unless it sends disbursement data to COD at least 5 days before the first disbursement date.	If a school does not send disbursement data to COD at least 5 days before the first disbursement date and does not indicate that it has printed/provided the disclosure statement, then COD will print/provide the disclosure statement to the borrower and send a warning to the school.  NOTE: Not applicable for award year 2004-2005 and forward	DL	School must print/provide disclosure statement prior to or on disbursement date OR school must submit disbursement data to COD at least 5 days prior to the disbursement date	N/A
111	W	Disbursement	First Actual Disbursement was submitted less than 5 days prior to the first disbursement date without an indication that the school printed/provided a disclosure statement	If a school does not send disbursement data to COD at least 5 days before the first disbursement date and does not indicate that it has printed/provided the disclosure statement, then COD will print/provide the disclosure statement to the borrower and send a warning to the school.	DL	Review school procedures to ensure that DL borrowers receive disclosure statement prior to or on disbursement date	N/A

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No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
112	R	Promissory Note	The loan amount on the PLUS Promissory Note is less than the sum of the accepted disbursements for this PLUS award.	The loan amount on the PLUS promissory note is less than the sum of the accepted actual disbursements for this award.  <b>NOTE:</b> Applicable for award year 2002-2003 only	DL- PLUS	School must submit a new PLUS Promissory Note.	DLPromNote - S
113	R	Disbursement	Total Disbursed amount cannot be greater than the lesser of the Award Amount or the Endorser Amount	The sum of all disbursement amounts for a PLUS loan cannot exceed the lesser of the Award Amount or the Endorser Amount.  (PLUS Only)  <b>NOTE:</b> Applicable for award year 2003-2004 and forward only	DL-PLUS	Review the total disbursement amount for this PLUS loan in conjunction with the Endorser Amount.  Update and resubmit disbursement.	DLD - 25 (for 03-04 forward)
114	R	Disbursement	Disbursement or Disbursement Adjustment received after Verification Status W Deadline Date	A new disbursement or an upward disbursement adjustment was submitted with Verification Status equal to W after deadline for Verification Status W for this award.	Pell	Update Verification Status Code and resubmit disbursement.	Pell - 420
115	W	Disbursement	Student referred to DCS, satisfactory arrangements must be established with DCS, prior to making further Pell disbursements to this student for this award year.	A new actual disbursement is submitted for a student who has been referred to DCS for a Pell overpayment; or an increase to an existing disbursement is submitted for a student who has been referred to DCS for a Pell overpayment.	Pell	Action may be necessary. Contact the student to validate the status of the Pell overpayment. If the student does not have the satisfactory arrangements established at DCS, the disbursement or disbursement increase cannot be made.	Pell- 499
116	W	Person	SSN, Date of Birth and/or Last Name have NOT been updated in the COD system	School submitted a change to a student identifier and either of the following is true:  The award year submitted on the change record is lower than the highest award year for the student  OR  For the same award year, if	Pell/ DL	No action required. Record has processed, but student identifier has not been updated in COD system	Pell - 398

**DRAFT**

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
				the CPS transaction number on the change record is lower than the highest transaction number for that award year for that student.			
117	R	Award	Disbursement information is incomplete or rejected. Direct Loan award is not accepted.	Initial Direct Loan award is submitted and ANY of the following is true: Sum of disbursements (Disbursement Release Indicator = false and/or true) does not equal award amount OR one or more of the disbursements rejects OR School is not eligible for a single disbursement and submits a single disbursement greater than or equal to the award amount OR School is eligible for a single disbursement and submits a single disbursement less than the award amount  (Performed on new Direct Loan awards only)  <b>NOTE:</b> Applicable to award year 2004-2005 and forward only	DL	Review the sum of disbursement amounts. Confirm that sum of disbursement amounts are equal to award amount. Update and resubmit award.	N/A
118	W	Award	The sum of anticipated disbursements does not equal the updated Direct Loan award amount. COD will recalculate the anticipated disbursements.	The sum of the reported anticipated disbursements does not equal the updated Direct Loan Award Amount. Therefore, COD recalculated the anticipated disbursements first reducing the last anticipated disbursement (largest disbursement number) and then reducing each of the previous disbursements as needed until the sum of the anticipated disbursements equals the new award amount.  <b>NOTE:</b> Applicable to	DL	No action required.	N/A

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
				award year 2004-2005 and forward only			
119	W	Award	COD has reduced the anticipated disbursements and made this loan inactive based upon your record reducing the Award Amount to \$0.	School submitted a change to a Direct Loan award reducing the Award Amount to \$0 and the sum of anticipated disbursements on file is greater than \$0. COD reduced anticipated disbursements to \$0. Loan is inactive.  <b>NOTE:</b> Applicable to award year 2004-2005 and forward only	DL	No action required.	N/A
120	W	Person	Incomplete Address: Complete Address Exists on COD. For Direct Loan PLUS Only, Student Address is Incomplete.	Complete address is defined as: -If Foreign Indicator = False, at least one occurrence of each of the following must be present: -AddressLine -AddressCity -AddressState ProvinceCode -AddressPostalCode  -If Foreign Indicator = True, at least one occurrence of each of the following must be present: -AddressLine -AddressCity -AddressCountryCode  For Pell and Direct Loan (Subsidized and Unsubsidized): The student's address is incomplete on the incoming record; however a complete address is found on the COD database or the CPS,  For Direct Loan PLUS: The student's address is incomplete on the incoming record, the COD database or the CPS.	Pell/DL-PLUS	Update and resubmit address information.	Pell -- 396

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
121	R	Person	PLUS Borrower SSN Change Request Rejected	Edit 121 will be returned when an SSN Change is submitted (for any award type) for a PLUS borrower with the following conditions: 1. The award amount is greater than zero, and 2. The award is not totally disbursed, and 3. The sum of all (anticipated and actual) disbursements for PLUS loans do not equal zero.	DL-PLUS	Cancel the loan/grant and reoriginate with the correct SSN.	Pell – 332 DLO -- 85
122	R	Person	Increase to PLUS Loan Award Amount Rejected.	Edit 122 will be returned when a school submits an increase to an inactive PLUS loan award amount and the person has had an SSN change.	DL-PLUS	Cancel the loan and reoriginate with the correct SSN.	DLO – 19
993	C	General	Missing Value; Correction Applied	Content was not submitted for a required field.  Correction applied.	Pell	Correction applied. No action required.	N/A
994	R	General	Missing Value	Content was not submitted for a required field.  The content has not been loaded to COD.	Pell/DL	Review the Format and Valid Values cell corresponding to the rejected tag. Update data accordingly and resubmit.	
995	C	General	Invalid Value; Correction Applied	The content submitted did not conform to valid values outlined in the Common Record Schema.  Correction Applied.	Pell	Correction applied. No action required.	N/A
996	R	General	Invalid Value	The content submitted did not conform to valid values outlined in the Common Record Schema.  The content has not been loaded to COD.	Pell/DL	Review the Format and Valid Values cell corresponding to the rejected tag. Update data accordingly and resubmit	

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No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Phase-In Participant Edit
997	C	General	Invalid Format; Correction Applied	The content submitted did not conform to the valid format outlined in the Common Record Schema.  Correction applied.	Pell	Correction applied. No action required.	N/A
998	R	General	Invalid Format	The content submitted did not conform to the valid format outlined in the Common Record Schema.  The content has not been loaded to COD.	Pell/DL	Review the Format and Valid Values cell corresponding to the rejected tag. Update data accordingly and resubmit.	

**Note:** For Pell Data Request Edit Codes, please refer to the Data Request topic in Volume VI, Section 8 – COD Reports.

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